

SOUTH WAIRARAPA DISTRICT COUNCIL

18 MARCH 2020

AGENDA ITEM D1

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 18 March 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 18 March 2020

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
203	4-Dec-19	Action	Harry	Review all public excluded minutes and agenda documents relating to the sale of Old Stella Bull Park and release them to the public provided there are no longer conditions under which they need to remain under public exclusion	Open	
224	20-Nov-19	Resolution	Russell	COUNCIL RESOLVED (DC2019/173): 1. To receive the Private Plan Change Request for Rezoning Land from Rural to Residential Zoning: The Orchards Retirement Village 67 Reading St, 31 Market Rd, Greytown – Independent Hearings Commissioner Recommendation Report. (Moved Cr Plimmer/Seconded Cr Colenso) Carried 2. To receive the recommendation of the Independent Hearings Commissioner on the Plan Change for the Orchards Retirement Village, and 3. To adopt the recommendation of the Independent Hearings Commissioner as a Council decision and direct officers to notify the decision in accordance with the First Schedule of the Resource Management Act 1991. (Moved Cr Fox/Seconded Cr Hay) Carried	Actioned	11/3/20: Decision Notified
228	20-Nov-19	Resolution	Euan	COUNCIL RESOLVED (DC2019/177): 1. To receive the Compliance with Drinking Water Standards Report. (Moved Cr Jephson/Seconded Cr Colenso) Carried 2. To note the compliance of status of our water supplies for FY2018/19, and that urgent work is needed to achieve compliance and provide safe drinking water.	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>3. To approve additional funding of \$500,000 for the 2019/20 financial year for urgent work needed to improve treatment plant performance generally (including interim improvements at Memorial Park, Greytown and improvements to the Pirinoa water supply), to complete detailed design work for permanent improvements needed at Memorial Park, and to commence the permanent improvement work required.</p> <p>4. To note that the cost of permanent improvement work needed at Memorial Park, Greytown, is to be confirmed following completion of design work, and the permanent improvement work will extend into FY 2020/21. (Moved Cr Fox/Seconded Cr Jephson) Carried</p>		
231	20-Nov-19	Action	Euan	Provide an update to the Assets and Services Committee on the state of the Pensioner Housing asset	Actioned	
232	20-Nov-19	Action	Russell	Distribute the response to Mrs Geilser's submitted questions on roading boundaries and public availability of information to councillors	Open	
234	20-Nov-19	Action	Harry	Review how Council is incorporating well beings into decision making (i.e. investing in social wellbeing) and what the best mechanism is for ensuring that wellbeing issues and concerns are considered	Open	11/3/20: Deferred until July/Aug to confirm strategy for social well-being (align with TOR development).
235	20-Nov-19	Action	Harry	Review and discuss with councillors the option of placing councillors in portfolios as an alternative to the created structure	Actioned	
7	5-Feb-20	Resolution	Harry	<p>COUNCIL RESOLVED (DC2020/07):</p> <p>1. To receive the Recommendations from Other Committees Report. (Moved Cr Vickery/Seconded Cr Jephson) Carried</p> <p>2. To approve the amendments to the Hire of Council Facilities Policy E200 provided by officers</p>	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				including further amendments as agreed by the Assets and Services Committee. (Moved Cr Jephson/Seconded Cr Hay) Carried		
8	5-Feb-20	Resolution	Katrina	COUNCIL RESOLVED (DC2020/08): 1. To receive the Amendments to Financial Delegations Policy 0200 Report. (Moved Cr Jephson/Seconded Cr Hay) Carried 2. To approve the changes to Policy 0200 Financial Delegations with amendments to the unplanned expenditure delegations as agreed (FAR2019/40). (Moved Cr Hay/Seconded Cr Emms) Carried	Actioned	
9	5-Feb-20	Resolution	Katrina	COUNCIL RESOLVED (DC2020/09): 1. To receive the Finance Audit and Risk (FAR) Committee Terms of Reference Review Report. (Moved Cr Maynard/Seconded Cr Colenso) Carried 2. To agree the proposed changes to the FAR Terms of Reference including appointment of an independent member (non-voting). 3. To adopt Chris (Kit) Nixon as the independent member of the FAR Committee for the triennium. (Moved Cr Hay/Seconded Cr Vickery) Carried	Actioned	
10	5-Feb-20	Resolution	Karen	COUNCIL RESOLVED (DC2020/10): 1. To receive the Wairarapa Shared Services Funding Policy Report. (Moved Cr Fox/Seconded Cr Plimmer) Carried 2. To adopt the Wairarapa Shared Services Funding Policy, in Appendix 1, subject to the other councils agreeing to the policy and subject to the amendment to clause 7.	Actioned	11/3/20: Policy adopted by the 3 councils with amendments as put forward by SWDC.

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>3. To note the policy will also be considered by the other councils.</p> <p>4. To note that if the other councils do not adopt the policy a revised policy may be represented to Council at a subsequent meeting. (Moved Cr Plimmer/Seconded Cr Colenso) Carried</p>		
11	5-Feb-20	Resolution	Karen	<p>COUNCIL RESOLVED (DC2020/11):</p> <p>1. To receive the Dog Control Act 1996 Delegations Report. (Moved Cr Fox/Seconded Cr Plimmer) Carried</p> <p>2. To appoint a Hearings Committee and delegate to the Hearings Committee the authority to hear and decide objections made under the Dog Control Act 1996. This delegation revokes and replaces all previous delegations to the Planning Hearings Committee under the Dog Control Act 1996.</p> <p>3. To appoint the Mayor and Councillors Jephson and Plimmer as members of the Hearings Committee.</p> <p>4. To appoint Councillor Plimmer as Chair of the Hearings Committee. (Moved Cr Vickery/Seconded Cr Emms) Carried</p> <p>5. To delegate to the Chief Executive the authority to exercise powers and functions under the Dog Control Act 1996, except the authority to hear and decide objections under that Act. (Moved Cr Jephson/Seconded Cr Plimmer) Carried</p> <p>6. To note the Chief Executive's ability to sub-delegate these powers under clause 32B, Schedule 7 of the Local Government Act 2002. (Moved Cr Hay/Seconded Cr Plimmer) Carried</p>	Actioned	
12	5-Feb-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/12):	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				1. To receive the Proposed Naming of the road at 741 Kahutara Road in Featherston. (Moved Cr Colenso/Seconded Cr Plimmer) Carried 2. To approve the name "Charles Robert Drive". (Moved Cr Jephson/Seconded Cr Hay) Carried		
13	5-Feb-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/13): 1. To receive the Approval to Proceed with the Council initiated plan change to the outdoor lighting rules of the Wairarapa Combined District Plan to support the proposed Wairarapa Dark Sky Reserve Report. (Moved Cr Fox/Seconded Cr Colenso) Carried 2. To proceed with the Council initiated Plan Change process to the outdoor lighting rules of the Wairarapa Combined District Plan to support the proposed Wairarapa Dark Sky Reserve. (Moved Cr Colenso/Seconded Mayor Beijen) Carried	Open	
14	5-Feb-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/14): 1. To receive the Request for the Proposed Vesting of Two Right of Ways Sutherland Drive and Southdown Drive with Council. (Moved Cr Plimmer/Seconded Cr Fox) Carried 2. To approve the request for the vesting of the Right of Ways Sutherland Drive and Southdown Drive with Council subject to the Mayor and CEO receiving and acceptable negotiated agreement. (Moved Cr Jephson/Seconded Cr Colenso) Carried	Open	11/3/20: Discussions have occurred to establish terms for vesting the right of way.
15	5-Feb-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/15): 1. To receive the PC10 information comprised within the officer's report including the three documents: Recommendations of the Independent Hearings Commissioner; Plan	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>Provision Recommendations; and Scheduled Notable Trees subject to additions as per the Commissioner's recommendations. (Moved Cr Vickery/Seconded Cr Maynard) Carried</p> <p>2. To adopt all recommendations of the Independent Hearings Commissioner (as enclosed in Attachment 1) as a Council decision and direct officers to notify the decision in accordance with the First Schedule of the Resource Management Act 1991. (Moved Cr Plimmer/Seconded Cr Hay) Carried</p>		
16	5-Feb-20	Resolution	Harry	<p>COUNCIL RESOLVED (DC2020/16):</p> <p>1. To receive the Elected Member and Committee Appointments Report. (Moved Cr Maynard/Seconded Cr Fox) Carried</p> <p>2. To appoint the following external members to the Māori Standing Committee: Amiria Te Whaiti (Papawai Marae) and Deborah Davidson (Papawai Marae).</p> <p>3. To appoint Mayor Alex Beijen and councillors Alistair Plimmer, Rebecca Fox and Leigh Hay to the Greytown Sport and Recreation Advisory Group until the Annual Plan is put out for consultation.</p> <p>4. To appoint Cr Pam Colenso (SWDC appointee on the Wellington Region Waste Management and Minimisation Plan Joint Committee) to the Wairarapa Joint Policies Working Group on an interim basis for the purposes of reviewing the Draft Wellington Region Territorial Authority (TA) Waste Management and Minimisation Bylaw. (Moved Cr Jephson/Seconded Cr Fox) Carried</p>	Actioned	
17	5-Feb-20	Resolution	Karen	<p>COUNCIL RESOLVED (DC2020/17):</p> <p>1. To receive the Triennial Agreement Report.</p>	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				(Moved Cr Vickery/Seconded Cr Colenso) Carried 2. To approve the triennial agreement as attached. (Moved Cr Hay/Seconded Cr Vickery) Carried		
18	5-Feb-20	Resolution	Mayor	COUNCIL RESOLVED (DC2020/18): 1. To receive the report from His Worship the Mayor. (Moved Cr Emms/Seconded Cr Maynard) Carried 2. To approve in principle the draft submission prepared by the Wellington Water Committee on the Taumata Arowai Bill and to delegate to the Mayor and CEO the authority to approve the final document for submission to the Health Committee. (Moved Cr Hay/Seconded Cr Fox) Carried	Actioned	
19	5-Feb-20	Action	Katrina	Update section 4 of the Financial Delegations Policy to reference 'The Mayor' as opposed to 'His Worship the Mayor'	Open	
20	5-Feb-20	Action	Karen	Develop a policy for the purposes of tracking and reporting LGOIMA requests	Open	